

**BOARD POLICY SERIES NUMBER: 2045**

**TITLE: AGENDA DEVELOPMENT**

- A. LBCC Board of Education meetings will be held monthly.
- B. Final approval of the agenda is by the college president and board chair or vice chair.
- C. Board committee reports and items from individual board members should be presented by the appropriate Board member with resource support from the staff.
- D. Procedure for staff agenda item development is contained in Linn-Benton Community College Administrative Rules.

There shall be time given on the Board agenda for public participation, for consent calendar items, for reports from college staff members, for old and new business, and for such other items to be included as deemed necessary by the President and/or Board Chair.

DATE OF ADOPTION: 03/08/84

DATE(S) OF REVISION(S): 01/21/87; 09/16/92; 11/28/07