

BOARD POLICY SERIES NUMBER: 5065

TITLE: BOOKSTORE

The services of the college Bookstore are available to all students, and staff, as well as the general public. Linn-Benton Community College employee groups and students will not be granted bookstore discounts unless the discount, sale, or promotion is offered to all Bookstore customers.

PRICING

The Bookstore shall establish prices for "required" textbooks and class related materials at the lowest possible level consistent with sound management. The pricing procedure shall contribute operating income to cover direct costs of staff, supplies, merchandise, inventory growth, non fixed equipment procurement, and other normal operating expenses. "Convenience" merchandise will be priced at a competitive market level. Whenever possible, the nature of the merchandise stocked will not be in direct competition with local firms.

OPERATIONS

The college shall provide space, fixed equipment, utilities, and routine maintenance. The Enterprise Fund will make an annual payment to the college General Fund as determined to be appropriate. An operating statement will be prepared annually. The statement will include the amount of the Enterprise Fund payment for information purposes. Operating money for activities within the Enterprise Fund may be co-mingled with each activity separately accounted for.

DATE OF ADOPTION: 04/14/83

DATE(S) OF REVISION(S): 05/18/88; 03/17/93; 02/20/02