

**ADMINISTRATIVE RULE NO: 4030-06**  
**RELATED TO POLICY SERIES NO: 4030**

**TITLE: PROCESSES, INVENTIONS, PATENTS, AND COPYRIGHTS**

Agreements regarding ownership of processes, inventions, patents, and copyrights shall be in writing using the following agreement as a guideline and executed on behalf of the college by the appropriate vice president.

PROPOSED AGREEMENT  
RELATING TO  
PROCESSES, INVENTIONS, PATENTS, AND COPYRIGHTS

This agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_ by and between Linn-Benton Community College, a municipal corporation, hereinafter called College and \_\_\_\_\_, an employee of the College.

WHEREAS, it is the policy of the College that all materials developed by employees shall become the property of the College unless arrangement is made by the employee with the College for an allocation of ownership prior to development and publication; and

WHEREAS, it is in the interest of the College that the College recover any actual costs that may have been expended by the College in the development of materials, processes or inventions; and

WHEREAS, it is in the interest of the College to share in the profits beyond cost;

It is hereby agreed between the parties as follows:

\_\_\_\_\_ does hereby agree to repay to the College out of profits, if any, which may be derived from the publication of said materials and processes, the sum of \$\_\_\_\_\_. Said repayment of expenses shall be made by committing \_\_\_ percent of said profits to the College until the entire costs advanced are repaid, then \_\_\_ percent of all profits thereafter shall be paid to the College for transfer to the Linn-Benton Community College Foundation.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2\_\_\_\_.

\_\_\_\_\_  
LINN-BENTON COMMUNITY COLLEGE

\_\_\_\_\_  
COLLEGE EMPLOYEE

PROPOSED AGREEMENT  
RELATING TO PROFITS RESULTING FROM  
THE DEVELOPMENT OF  
INSTRUCTIONAL MATERIALS OR INVENTIONS

This agreement is made and entered into the \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_ by Linn-Benton Community College, hereinafter called College, and \_\_\_\_\_, an employee of the College.

In accordance with Administrative Rule 4030-07 a percentage of the profits from the development of instructional software, materials, products or processes may go to a College employee provided that the instructional software, materials, products or processes are developed on the employee's own time or with only a partial subsidy by the College and provided that a written agreement is made between the College and the employee prior to the development of the instructional software, materials, products or processes.

It is hereby agreed between the College and \_\_\_\_\_, a College employee, that \_\_\_\_ percent of the profits from the sale of \_\_\_\_\_ shall be paid to, the College employee, and the remaining \_\_\_\_ percent shall be paid to the College.

The above described instructional software, materials, products or processes shall be offered for sale beginning \_\_\_\_\_ term, 2\_\_\_\_.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

\_\_\_\_\_  
LINN-BENTON COMMUNITY COLLEGE

\_\_\_\_\_  
COLLEGE EMPLOYEE

DATE OF ADOPTION: 08/13/84

DATE(S) OF REVISION(S):