

CATALOG 2009-10 TIMELINE

Copy to Division/Departments	October 27, 2008
Copy from Divisions/Departments To Academic Affairs	December 1, 2008
Approved Copy starts from Academic Affairs to Marketing	January 2, 2009
Production work in Marketing	January 2 to January 30, 2009
Draft for proofing to Divisions and Other College Units	February 2, 2009
Proofed Draft to Academic Affairs	February 23, 2009
Copy to Marketing	March 3, 2009
Final Proof in Marketing (Two day proof for typos only. No changes/revisions at this time)	March 16 and 17, 2009
Catalog to Printer	March 31, 2009
Catalog delivered to LBCC	April 30, 2009