

Academic Affairs Council
Meeting Summary – November 3, 2009
Boardrooms

Present:

Bridgid Backus, Sheri Billetter, Roberta Bronson, Russ Burchard, Margarita Casas, Dodi Coreson, Jeff Davis, Sue Doescher, Pamela Dunn, Cindy Falk, Jim Huckestein, Carrie Ann Johnson, Kristen Jones, David Ketler, David Kidd, Angie Klampe, Wendy Krislen-Adams, Phil Krolick, Janet Lodge, Dawn McNannay, Terrance Millet, Sally Moore, Nancy Noe, Steve Pearson, Audrey Perkins, Sharon Rodecap, Jorry Rolfe, Gary Ruppert, Carol Schaafsma, Steve Skarda, Alice Sperling, Jenny Strooband, and Jerri Wolfe

Absent:

John Aikman, Scott Anselm, Joseph Bailey, Jim Bell, Perry Carmichael, Rod Carter, Sarah Chaney, Patsy Chester, Bruce Clemetsen, Lynne Cox, Darci Dance, Denis Green, Fred Haynes, Alan Heywood, Beth Hogeland, Kathy Knecht-Miner, Jan Konzack, Dan Lara, Karin Magnuson, Stacy Mallory, Ann Malosh, John Niedermann, Gary Price, Bryan Schiedler, Ron Sharman, John Sweet, and Gary Westford

Call to Order:

Karin Magnuson called the meeting to order at 3:05 p.m.

President's Retreat Feedback:

AAC members are a conduit for information between AAC and the departments. You are also here to hear thoughts from other areas and things to might build on, thereby looking up and across the institution instead of the smaller picture.

Carol showed the three areas from president's retreat that we might choose to spend our time and energy on. Members discussed these in small groups. Notes compiled from the discussions are attached. This collection of thoughts, and those from other groups, will be used at the budget team meeting tomorrow and in two weeks. This input will help the team decide on ideas for critical issues to take to the Board .

Wrap-up/Announcements:

- November 17 meeting - Rita will spend most of the meeting with AAC.
- Will continue with computer literacy discussion at a future meeting. Please discuss in departments.
- Remember the Friday afternoon forums for LB president candidates.
- Read faculty evaluation directions carefully!

Meeting was adjourned at 4:25 p.m.

Notes taken by Janet Lodge

Work plan ideas from AAC 10/20/09

- Intro and Q&A with new president
- Continue to work on advising vs. scheduling
- Snack schedule
- Program grants
- STS
- Computer competency levels before taking online class
- Institutional Moodle training for faculty
- Filling faculty vacancies
- Printing and revising fall, winter, and spring schedules (look at options)
- Turn on the prerequisite "switch" for course enrollments
- Making parts of department chair job more efficient, for example: The process for doing schedule proofs is ridiculously complex. What other things are people struggling with that might have a process that could be improved.
- AAC's relationship to faculty senate
- Why are other colleges growing faster than we are? Do they have good ideas? (Or are they prostituting themselves?)
- Computer literacy
- Look at finals schedule again for Tues/Thurs classes having all on Tuesday
- Overall campus custodial support - so many cuts/things are less clean, not stocked as often. Are instructors supposed to do the cleaning? Do we value the funding of this?
- SIS - prevent students from signing up for more than one section of a class
- Trade Act - how do we fill out forms? How to deal with wait lists, etc.
- APA project
- Retention - ways Academic Affairs could promote and support increases in student retention
- Increased attention to both "sides" of college – credit and non-credit
- Creating a user-friendly web site
- Let's dream: What if everyone on our campus operated and/or functioned from a dep core of "Student Success?" – from janitors who clean our rooms and office to grounds keepers who provide a welcoming environment when students step on our campus. How would this campus look?
- Advisory training - Angie's conference in Seattle
- "First Year Introduction" FYI class
- Assessing the "needs" of students
- APA project – how did it work? How can we find it if it was successful? Input from dept chairs would be great.
- Update of APA project – where is it going?
- Report from Advising Delivery Committee
- A chance to meet and hear vision of new president
- Facilities management
- Retention issues - what are the reasons why other schools are growing faster, i.e., greater population
- Change process so students can only sign up for one section
- Advising - ways to make it easier/more effective