

## Budget Message #7

### Suggestions

1. Will there be a cap on the number of admitted students per term? Of course this would also limit the workload on staff, faculty, and management, but it also limits FTE. A possible solution to increase FTE, not sure on the legality or popularity, could be to make staff fitness mandatory or highly suggested for everyone, with some exceptions like medical, etc. We could have the training on the track field in the mornings.

Response: We are not capping students per term. Caps on enrollment would not necessarily change workload for faculty who already have class size maximums.

Encouraging staff fitness is a great idea but we cannot mandate staff fitness programs. We have 1000 employees working throughout Linn and Benton counties on a variety of work schedules. Too many to track for fitness and too many for our track that needs a great amount of repair.

2. Should offices use supplies of color paper in stock rather than purchasing new white paper?

Response: The best way to save money on paper is to purchase it from Printing Services since they get a volume discount. Here are the prices and delivery time line printing can offer:

8.5x11 20# White Bond - \$31.90 case - 20 reams/case

8.5x11 20# Color Bond - \$4.65 per ream

Next day delivery on most items.

3. Seems like we throw away a lot of schedules at the end of each term. Any thought on reducing the number of copies printed?

Response: A committee is meeting to discuss production of the class schedule and catalog with the charge of recommending cost savings - you will hear more about this as decisions are made.

We currently print 85,055 schedules each term with 83,105 mailed to every household in Linn and Benton counties. The Admissions Office mails 750 schedules and only 1,200 copies are delivered to the Albany campus with a few hundred of those distributed to each center. Staff from Admissions and the centers pick up leftover schedules at the local post offices to have available on site.

Only a small percentage of the schedule print run comes to campus. That number is regularly adjusted so that we don't end up wasting money. At least once we have had to reprint schedules for Admissions when we have "run out." It is much more expensive to reprint even a few hundred schedules as opposed to tossing a few.