

Minutes of
November 3, 2009
College Council Meeting

Present: Cavin, Krambuhl, Adams, McNannay, Propst, King, Fugate, Chester, Hogeland, Ruppert, Olson, Malosh, Jones, Bailey, Nielsen, Magnuson, Sperling, Davis, Nicoletti, White, Thallemer, Bowman, Price, Haynes, Clemetsen, Bell, McArdle, Windsor-White, Schaafsma, Konzack

I. THE BUDGET – (Critical Conversation Preparation) – Jim H.

The “Critical Conversation” is held in Nov. with Board of Education and Budget Committee members. Two ballot measures in January will either uphold or eliminate corporate income tax increase and personal income increase for high income individuals. We will know in February during the special session what cuts will be if ballot measures pass. There is the potential for less revenue next biennium – state support could be even less than the \$425M of last biennium. We may have to go to the Board and ask for contingency monies due to higher enrollment. Tuition revenue may not offset the cuts we might receive in February. PERS rates will probably go thru the roof next biennium. Right now, it doesn't look like there will be additional resources soon from the recovery. However big we are in January 2010, we will have to sustain that level for a long time.

The Board's critical conversations will have options (multiple scenarios). However, we can't do multiple scenarios in the final budget; must come down on one particular budget.

What is your thinking? Fugate: knowing we are behind state average on tuition, smarter to increase that than dip into reserves. Jim will post state-wide averages of tuition and fees. Ruppert: don't focus so much on revenue that we forget students/learners. McArdle: does a local option make sense? Jim: LBCC can ask local voters for \$734,000 per year for operating costs. McArdle also noted that state exec. office is discussing changing rules for local governments. Haynes: guard against program cuts because they will hurt enrollment in the end. Cavin: For that question, you need to look at expensive programs that serve a small number of students. Student success has an impact on access (a student taking a class twice takes a seat from another student). We must look at all options in the context of the entire budget conversation. Nicoletti: Keep looking at overall pattern of anticipated growth in top careers in our area. Thallemer: We must grow strategically, not just grow. Konzack: Where are we with bond and how will that affect capacity? Cavin: Academic Master Plan will be finished and will inform Facilities Master Plan. All conversation for bond should be about capacity, how we can't turn out more welders and auto technicians without more capacity. American Graduation Initiative (AGI)

wants best practices courses on-line that are vetted enough that they are accepted by four year colleges and are free for community colleges to offer. Nicoletti: we need a "grant strategist"; someone who will look for grants, help us write them, and do all strategizing around grants.

II. H1N1 – (briefing) Marcene and Jim B. – (See attached hand-outs) We have avoided a large scale outbreak of H1N1. Seasonal flu has not hit so far and may become more wide-spread around Thanksgiving. Not much H1N1 vaccine available, but PCDC and our college age (18-25) may receive vaccine. We don't know when the high risk people will complete their vaccines (could be December.) Jim Bell reported that some folks don't even have a fever with H1N1 but only an upper respiratory infection and fatigue/muscle aches. December thru January will see worsening totals of people affected.

III. IE's – Bill T. – IEs are due the last week of the term in December; Bill will send you a reminder in mid-November. Bill sent out forms last spring and will resend to you.

IV. Recording Meetings – Ann A. – Consulted with Mike H. on using special technology to audio record meetings. Audio recording in classrooms is acceptable (exempt from this provision) but recording in meetings must be announced and objections to recording must be honored (i.e. if someone objects, you cannot record.) Ann will email out Mike's opinion.

V. GLOBALIZATION (updates and discussion) – Ann M., Gary P., Jim H., Bill, Carol – (See attached hand-out). Draft hand-out lists reasons for broadening our international diversification effort. Students from this area who come to us will have access to international travel, career exploration and global awareness. Faculty and managers' exchange will also increase global awareness. We might also be a bridge for local business and industry. Ann M.: Add to hand-out how these experiences will benefit us in resource development. Response to Jones: We want to encourage international students to come to LBCC. Bailey – Note that no one will lose their job. Cavin: we are not diverse because of the demographics of our area, so exchange programs are the way to get a larger number of international students to our college. Huge American business presence in China: if our students were more global, they will have a much better chance of getting jobs with international connections. Ann M.: so many opportunities for us in China. There are best practices for our students; we can increase capacity for our students; one nursing college would like us to send them 20 nursing students and they want to give us resources to hire new nursing faculty. Our students would be much more marketable here in the states. Ann M. will meet with Oregon Board of Nursing to accept curriculum. Bill: Ann and Gary looked at operational side. Another presidential group coming, Allied Health group coming, Chinese film star coming this summer to talk about fine arts. Hospital CEO also coming. Summer cohort of students coming too. Our job is to figure out

how to get community involved, and how to make this a sustainable effort. Cavin: We don't just want Chinese students, we want international students, but we also want to manage number of international students so that there are not too many and not too many in any one class. King: wants to be involved in "how" so that concerns/questions re: liability insurance are covered. Ann M: #2 and #3 need stronger words than "awareness" and "enrich". McNannay: pretend it's a business plan instead of an email to the college.

VI. POLICY AND RULES (10 minutes)

A. First Reading of Board Policies

1. *Board Policy 2040 – Board Meeting Procedures REVISED 11/2/09*

College Council members had no suggestions as to revision of Board Policy itself, but Jeff Davis suggested the following changes to actual practice: 1) Post a summary statement of 2 or 3 sentences, possibly in agenda, stating the policy so that it does not look like the policy is only invoked during contentious agenda items. Jeff also suggested having a time limit and a time keeper for citizen comments.

B. First Reading of Administrative Rules

1. *AR 6015-01 Assignment and Transfer renamed "Job Classification and Schedules"*

This AR will come up for a second reading at the December College Council meeting. Reneé will send out this AR again in two formats, one with changes accepted and one with changes still highlighted (for ease of understanding what was deleted in the revision.)

C. Second Reading of Administrative Rules

1. *AR 6110-01 Resignations*

2. *AR 6115-01 Retirement (to be deleted)*

These ARs will come back for a third reading at the December College Council meeting.

VII. SHARING (5 minutes)

Marsha- looking more closely at Payroll deadlines – cannot hold payroll if timesheets are not in.

Marlene – Presidential forums – let your staff go...use pt staff to cover

Gary R. – college is having a civil rights review in December.

Carol – Paul Axtell on Nov. 16th on meeting skills, 9 to 3, Fireside Room, call Vickie Keith to register; trying out things for book he is writing.