

# DISTRIBUTED EDUCATION & INSTRUCTIONAL TECHNOLOGY COMMITTEE

Nov. 16, 2005

Fireside Room

**Present:** Ann Adams, Lynn Bain, Phil Krolick, Lori Rowton, Diane Watson, Dael Dixon, Jerry Wille, Ed Watson, Chareane Wimbley-Gouveia, Lynne Cox, Jennifer Beudert, and David Hoskins (student representative).

**Welcome and Introductions** (Phil Krolick)

## **DEIT Subcommittee Reports:**

- **Technology Initiatives Committee** (Alan Heywood). Alan reports that this committee has met once this term, and they continue to review and define Learning Modalities and Trends; the 7 Big Picture Questions; Planning Assumptions; Faculty Surveys; Blackboard Orientation; and a new Faculty Appraisal Tool for AAOT Distance Course needs. The committee will also focus on reviewing specific accreditation standards, in preparation for the college-wide accreditation process. He noted that the committee plans to explore the ≥self-support model≤ of instruction since distance learning and faculty costs are currently on the backs of individual departments. This financial support could likely benefit the AAOT transfer program and other parts of the curriculum, by providing additional funding for core curriculum courses.
- **Training Subcommittee** (Ann Adams). Ann noted that there was no specific training offered during fall inservice, due essentially to lack of time and opportunity. However, there continues to be a variety of MediaZone workshops and trainings offered throughout the year. Ann added that she plans to continue with the weekly tech tips, and that these ≥tips≤ will soon be posted on the web.
- **Web Presence** In Marlene's absence, Ann summarized that this committee's biggest project is FARCRY, which is essentially the software conversion of all of the college's web pages. This will allow web content to be standardized, user-friendly, and provide editing capabilities at the department level. This project completion is scheduled for Summer 2006.
- **Student Services** (Diane Watson). Diane reported that the Student Services Committee is working on a new 4 year plan. Future projects include developing a means to upload DPP Applications in Admissions; develop an online degree audit for Registration; provide a means for students to check information if online-funds are available to charge in the Bookstore; update ONSO (online new student orientation); and providing ongoing enhancements to the Career Center website.
- **Technology Infrastructure** (Alan Heywood). Alan reports that approved 2005-2006 projects are on schedule, and near completion. He noted that the next phase of projects will focus on equipment replacement and upgrades, but this phase will be on hold until Media staff can equip the North Santiam Hall for winter term. Committee members reviewed 3 new requests, which included the purchase of 24 copies of Word 2003 for the computers in the new IB computer lab (IB-110A); one multimedia lectern (no Elmo) for the Culinary Arts Classroom; and a sound system for the Fitness Weight Room. He added that the committee approved all requests, and will continue to receive requests for the academic year throughout winter term.

**NEXT MEETING:** Next Meeting: Winter Term